



Computer Literacy Tutorial (second edition) experimental guide Detailed and Exercise (WindowsXP + Office 2003)

By TANG WEI QI

paperback. Book Condition: New. Ship out in 2 business day, And Fast shipping, Free Tracking number will be provided after the shipment. Pages Number: 247 Publisher: China Water Power Press Pub. Date :2007-08. This book is general higher education. Eleventh Five-Year national planning textbook Computer Culture Guide (Second Edition) (Windows XP + Office 2003) supporting materials. is based on the Ministry of Education. Higher public computer teaching basic requirements and new National Computer Rank Examination Program. National Computer technology and software professional qualification (level) exam (Information Processing Technician) syllabus. in the author s many years of computer-based teaching experience on the integration of a wide range of valuable advice and the preparation of the latest developments in computer technology made. The book consists of three parts: the first composed of 16 experiments; second part contains the Windows XP. computer basics. Word 2003. Excel 2003. PowerPoint 2003. Internet basics and application of 6 exercises and test solutions (including reference answer); the third part by several sets of simulated test papers and sample questions form. This book can be used as vocational and technical colleges. junior colleges. vocational schools. universities and adult computer literacy foundation supporting materials. can be used as training materials...



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