



## Bookkeeping and Accounts for Beginners (Paperback)

By Moses B Carson

Custom Books Ltd, United Kingdom, 2009. Paperback. Book Condition: New. 5th. 224 x 150 mm. Language: English . Brand New Book \*\*\*\*\* Print on Demand \*\*\*\*\*.The objective of this book is to provide a simple, comprehensive and appropriate text book for Beginners to Accounts. It has a total of 17 chapters and one of them is on vertical accounts. It covers the following: The Ledger; Cashbook; Trial Balance; Trading, Profit and Loss Account; Balance Sheet; Returns; The General Journal; Adjustments; Bad Debts; Depreciation; Bank Reconciliation; Partnerships; Non-Profit Organisations; and Vertical Accounts. It contains multiple choice, short answer, and structured questions. The answers to structured questions are at the end of each chapter, while the rest are at the end of the book.



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